

# Moore Memorial Library

## Board Meeting Agenda

January 20, 2025

5:30 P.M.

- Minutes of December 16, 2024
- Finance report & review of end of year financials
- Library Director's Report
- Committee reports
  - Finance and Personnel Committees have not met since November 2024

### Old Business:

- QuickBooks/bookkeeping

### New Business:

- Reorganization of the Board of Trustees & associated resolutions
- Tax Cap forms
- Resolution not to exceed or exceed tax cap
- Adoption of fiscal year 2025 budget
- New hire approval and approval of employee pay rates
- 2025 Conflict of Interest forms for Board of Trustees
- Update of Trustee contact information
- W-3
- Back-up for payroll
- Additional Library Holiday Closure
- Sale of books written by Vicky House, Oxford Historian
- Duplicate copies of the Chenango American
- Thank you notes for donations
- 2024 library metrics