

November 17th 2025 Minutes

President Christine Buck called the meeting to order at 5:30pm. The meeting agenda was adopted.

Attendance:

- Present: Trustees Nancy Bromley, Dave Fowlston, Karen Raymond, Joe Roth, Jim Ruth, Christine Buck, Linda Denz (Library Director)
- Excused: Terri Brant, Gordon Hinman, Mike Paino, Tiffany Winn

Discussion:

- Dave Fowlston moved acceptance of the September 15 minutes and October 20 informal meeting notes; Jim Ruth seconded; it was unanimous.
- At the request of trustees, Claire Nolan gave a report on the October Fall Festival. While attendance was low, she felt that it was a worthwhile community activity and provided good public relations for the library.
- Joe Roth moved acceptance of the September and October lists of checks issues; Jim Ruth seconded; it was unanimous.
- Linda Denz discussed several items from her director's report and other topics. She said that she had relieved Claire Nolan of circulation desk duties and scheduled her for fifteen hours a week to concentrate solely on children's and youth programming. She also mentioned several issues associated with the public's use of the library parking lot and grounds. She solicited a quote from Sentry Alarms for a camera to cover the parking lot but didn't feel that the need justified the cost of \$2,500. Signs have been

purchased, and there was a discussion of mounting inexpensive trail cameras.

- The preliminary budget was reviewed and discussed. There will be additions to the final budget to cover items such as professional accounting fees, the State Construction Grant project, and a request to the Raymond Foundation. Discussion took place about the storage buildings and the need to dispose of much of the contents and to protect the library's spare roof tiles.
- Chris announced that the library's 990 form for 2024 was submitted by Davidson Fox prior to the due date. They performed extensive work to correct our 2023 and 2024 QuickBooks records. They also met a requirement to enter all investment assets as of year-end, investment by investment. Jim Daniels, CPA, suggested a billing of \$6,250, which was less than the time his firm invested in the project. Jim Ruth moved approval of the expenditure; Joe Roth seconded; it was unanimous.
- Karen Raymond moved that Tiffany Russo-Malone be appointed as a trustee to fill the remainder of Gary Breuilly's term; Jim Ruth seconded; it was unanimous.
- The Pets in the Library Policy was tabled for future discussion.
- Jim Ruth reported on the much-needed ramp and fence repairs and that he encouraged the contractor, Custom Fabrication Inc., to begin work as soon as possible. The quote for the repairs totaled \$8,630. Jim moved acceptance of the expenditure; Dave Fowlston seconded; it was unanimous.
- Karen Raymond was not able to reach the town today for a follow-up on tree work. She will pursue this.

- Linda continues to solicit quotes for building and grounds projects to influence with a grant request to the Raymond Foundation.
- Paperwork for Santa's House and the creche display have been completed by the sponsors.
- The trustees in attendance toured the former storage room that Linda has worked tirelessly to clear for the upcoming State Construction Grant jon. She acknowledged the hard work and cooperation that Doug Kisner has provided for the project.

Conclusion:

The meeting was adjourned at 6:35pm.

Submitted By:

Christine E. Buck
President