

May 18th 2026 Minutes

The meeting was called to order at 5:32pm.

Attendance

Present: T. Brant, C. Buck, K. McDermott, M. Paino, K. Raymond, T. Russo-Malone, J. Ruth, Director L. Denz

Absent: N. Bromley, D. Fowlston, J. Roth, T. Winn

Discussion:

- Minutes of April 20 2026 were approved by a motion by C. Buck, seconded by M. Paino. Ayes all.
- Library Financials - Finance update was given by Chris and Linda. A meeting was held with Adrienne and Jim Daniels about updating QuickBooks to include online streamlining and report generation. We are moving toward cloud-based accounts. All expenditures for the previous period following the last meeting were approved on a motion by M. Paino, seconded by J. Ruth. Ayes all.
- Exterior Project Update - John Buck created a comprehensive report of the water mitigation groundwork being done on the front corner of the library. Work began on May 18th and continues.
- Facilities Update - J. Ruth updated the board on the boundary fence quotes. The quotes we received were unacceptable. He will contact a private contractor.
- Staffing - One resignation - Audrey C. resigned effective May 30, 2026. The position will not be filled at this time.
- Programs continue to evolve with some being very popular in the community. Those that are not well-attended provide good learning experience for the future programming.
- Library Director's Report

- Linda Denz requested time off in July. Board approved paid time off - 15 days. Plans will be in place for coverage in her absence.
- The NYS Report has been filed.
- There has been some local business interest in utilizing the meeting room in the future.
- Fire Inspection was done and three deficiencies were noted and corrected. Linda Denz will investigate utilizing one company in the future for annual inspections and consolidate the corrections if needed.
- It was decided that a lock needs to be placed on the office door downstairs immediately as a sum of money was stolen. Meeting supplies, etc., shall be removed from that office to a more accessible location.
- Linda is exploring potential grants from NYS and 4CLS.

Adjournment:

Meeting was adjourned at 6:27pm on a motion by M. Paino, seconded by K. McDermott. Ayes all.

Submitted By:

Theresa (Terri) Brant